

# **Author Guidelines**

## ***Scopus-Indexed Conference Proceedings***

We invite researchers, academicians, industry professionals, and scholars to submit original research papers for publication in the conference proceedings, with the aim of submission to a Scopus-indexed publication series.

Authors are requested to carefully read and follow the guidelines below before submission.

### **1. Scope and Originality**

- Present original and unpublished research
- Not be under review elsewhere
- Align with the conference themes and tracks
- Demonstrate clear academic contribution
- Follow ethical research and publication standards

Papers failing to meet originality or ethical standards will be rejected without review.

### **2. Types of Submissions**

- Full Research Papers
- Review Papers (systematic or critical review)
- Case Studies (with strong analytical contribution)
- Extended Conference Papers (for book chapter consideration, if applicable)

### **3. Manuscript Preparation**

#### **3.1 Language**

All manuscripts must be written in clear, professional academic English. Authors are encouraged to have their paper proofread before submission.

#### **3.2 Paper Length**

- **Conference Paper: 6–10 pages (as per template)**
- **Extended Paper/Book Chapter: 5,000–8,000 words (if applicable)**

#### **3.3 Paper Structure**

Manuscripts must include the following sections:

- Title (Concise and descriptive, Avoid abbreviations)
- Author Information (Full name(s), Affiliation(s), Country, Email address of corresponding author, ORCID ID recommended)
- Abstract (150–250 words): The abstract should clearly state Background, Objective, Methodology, Key findings, Conclusion. Do not include references.
- Keywords (4–6 keywords)
- Main Sections: Introduction, Literature Review, Methodology, Results, Discussion, Conclusion, Acknowledgment (if applicable), References

### **4. Formatting Guidelines**

Authors must strictly use the official conference template available on the website.

General formatting requirements:

- Font: As specified in template (e.g., Times New Roman)

- Single line spacing
- Properly formatted headings and subheadings
- Figures and tables numbered sequentially
- High-resolution images (minimum 300 dpi)

Papers not formatted according to the template may be returned for correction.

## **5. References and Citations**

- **Use the citation style specified in the template (APA).**
- **Include recent and relevant references (preferably last 5 years).**
- **At least 60% of references should be from peer-reviewed journals.**
- **Include DOI numbers where available.**
- **Avoid citing predatory journals or unreliable sources.**

**Authors are encouraged to use reference management software such as Mendeley, Zotero, or EndNote.**

## **6. Ethical Policy**

The conference follows strict publication ethics. Authors must ensure:

- Similarity index below 15–20%
- No plagiarism or self-plagiarism
- No data fabrication or falsification
- Proper acknowledgment of funding sources
- Ethical approval (if research involves human/animal subjects)
- Conflict of interest disclosure

All submissions will be screened using plagiarism detection software.

## **7. Review Process**

All submitted papers will undergo a double-blind peer review process:

- 1. Initial screening (scope and plagiarism check)
- 2. Technical review by experts
- 3. Review feedback and revision (if required)
- 4. Final acceptance decision

Acceptance is based on: Originality, Technical quality, Relevance to conference theme, Clarity of presentation, Research contribution.

## **8. Presentation Requirement**

At least one author of each accepted paper must:

- Register for the conference
- Present the paper (oral or poster)

Only papers will be considered for publication in the proceedings.

## **9. Publication and Indexing**

Accepted and presented papers will be published in the official conference proceedings and submitted to a publication series intended for indexing in Scopus.

Please note:

- Final indexing is subject to the publisher's quality review and Scopus evaluation.
- The conference cannot guarantee indexing.
- Authors are advised to verify previous volumes of the proceedings for indexing status.

#### **10. Submission Procedure**

- **Prepare your manuscript using the official template.**
- **Submit via the online submission system.**
- **Ensure all author details are correctly entered.**
- **Upload the manuscript in the required format (Word/LaTeX and PDF if required).**

**Incomplete submissions will not be reviewed.**